



**Kaskaskia College
Financial Aid Office**

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27210 College Road, Centralia, Illinois 62801

2024-2025 V5 Aggregate Verification Worksheet

Section 1: Student Information

Name: _____

Date of Birth: _____

Address: _____

City, State, Zip: _____

Phone Number: _____

Email Address: _____

Section 2: Family Size

Family Size Includes the following:

Dependent Student:

- The student
- The student's parents, even if the student is not living with them. Exclude a parent who has died or is not living in the household because of separation or divorce. Include a parent who is on active duty in the U.S. Armed Forces apart from the family.
- The student's siblings if the following are true
 - They live with the student's parents (or live apart because of college enrollment),
 - They receive more than half of their support from the student's parents, and
 - They will continue to receive more than half of their support from the student's parents during the award year.
- Other persons if the following are true:
 - They live with the student's parents,
 - They receive more than half of their support from the student's parents, and
 - They will continue to receive more than half of their support from the student's parents during the award year.

Independent Student:

- The student
- The student's spouse, if applicable
- The student's dependent children if the following are true:
 - They live with the student (or live apart because of college enrollment);
 - They receive more than half of their support from the student; and
 - They will continue to receive more than half their support from the student during the award year
- Other persons if the following are true:
 - They live with the student;
 - They receive more than half of their support from the student; and
 - They will continue to receive more than half their support from the student during the award year

The provided criteria for "dependent children" or "other persons" align with the requirement that family size align with whom the student, or parent if dependent student, could claim as a dependent on a U.S. tax return if the student, or parent if dependent student, were to file a U.S. tax return at the time of completing the 2024-2025 FAFSA. As a result, the student, or parent if dependent student, should not include any unborn children in the family size.

Name: _____

ID: _____

Please list all family members as outlined in section 2, including the student. If more space is needed, provide a separate page with the student’s name and ID number at the top.

First and Last Name	Age	Relationship	College, University, Program
		Self	Kaskaskia College

Section 3: High School Completion Status

Provide one of the following documents to indicate the student’s high school completion status when student begins college in 2024-2025. Check the corresponding box for the document provided:

- ☐ Copy of the student’s high school diploma
- ☐ For students who completed secondary education in a foreign country, a copy of the “secondary school leaving certificate” or other similar document.
- ☐ Copy of the student’s final official high school transcript that included the date the high school diploma was awarded
- ☐ A State certificate or transcript received by a student after the student passes a State authorized examination that the State recognizes as the equivalent of a high school diploma (GED test, HiSET, TASC, or other State-authorized examination).
- ☐ Academic transcript that indicates the student successfully completed at least a two-year program that is acceptable for full credit toward a bachelor’s degree
- ☐ Copy of high school completion for homeschooled students:
 - ☐ For a student who was homeschooled in a State where State law does not require the student to obtain a secondary school completion credential for homeschooling (other than a high school diploma or its recognized equivalent), a transcript or the equivalent, signed by the parent or guardian, that lists the secondary school courses the student completed and includes a statement that the student successfully completed a secondary school education in a homeschool setting.
 - ☐ For a student who was homeschooled in a State where State law requires the student to obtain a secondary school completion credential for homeschooling (other than a high school diploma or its recognized equivalent), a copy of that credential.

****A student who is unable to obtain the documentation listed above must contact the financial aid office**

Name: _____

ID: _____

Section 4: Identity (To be signed at the Institution)

**STOP!!! DO NOT FILL THIS OUT UNLESS
YOU ARE IN THE PRESENCE OF A KASKASKIA COLLEGE OFFICIAL**

The student must appear in person at _____ Kaskaskia College _____ to verify his or her identity by presenting
(Name of Postsecondary Educational Institution)

an unexpired valid government-issued photo identification (ID), such as, but not limited to, a driver's license, other state-issued ID, or passport. The institution will maintain a copy of the student's photo ID that is annotated by the institution with the date it was received and reviewed, and the name of the official at the institution authorized to receive and review the student's ID.

I certify that I _____ am the individual listed on this document and have presented
(Print Student's Name)
a valid government issued photo ID to confirm my identity.

(Student's Signature)

Date

(Student's ID Number)

(College Official)

Date

***Make a copy of student's ID and attach to paperwork**

Name: _____

ID: _____

Section 5: Identity (To Be Signed With Notary)

STOP!!! DO NOT FILL THIS OUT UNLESS YOU ARE IN THE PRESENCE OF A NOTARY

If the student is unable to appear in person at Kaskaskia College to verify his or her identity, the
(Name of Postsecondary Educational Institution)

student must provide to the institution a copy of the unexpired valid government-issued photo identification (ID) that is acknowledged in the notary statement below, or that is presented to a notary, such as, but not limited to, a driver's license, other state-issued ID, or passport.

I certify that I _____ am the individual listed on this document and have presented a
(Print Student's Name)
valid government issued photo ID to confirm my identity.

(Student's Signature)

Date

(Student's ID Number)

Notary's Certificate of Acknowledgement

State of _____

City/County of _____

On _____, before me, _____
(Date) (Notary's name)

personally appeared, _____, and provided to me because of satisfactory
(Print name of Signer)

evidence of identification _____ to be the above-named
(Type of government-issued photo ID provided)
person who signed the foregoing instrument.

WITNESS my hand and official seal
(seal)

(Notary Signature)

My commission expires on _____
(Date)

***Make a copy of student's ID and attach to paperwork**

Name: _____

ID: _____

Section 6a: Complete if Student (and/or spouse) filed a 2022 Tax Return

Important Note: The instructions below apply to the student and spouse, if the student is married. Notify the financial aid office if the student or spouse filed separate IRS income tax returns for 2022 or had a change in marital status after December 31, 2022.

Instructions: Complete this section if the student and spouse filed or will file a 2022 IRS income tax return(s). As part of federal student aid eligibility, students, and spouses (as appropriate), will be required to consent and approve sharing and importing income and tax information from the IRS to the FAFSA form, even if the attempt to obtain or use such data is ineffective. In other words, if the student and spouse filed separate 2022 IRS income tax returns, both must provide consent and approval to share and import income and tax information from the IRS. In most cases, no further documentation is needed to verify 2022 income information that was transferred into the student's FAFSA using income and tax information directly from the IRS.

If 2022 income tax return information for the student (or spouse, if applicable) was not available or could not be used, the student should provide the institution with a **2022 IRS Tax Return Transcript(s) or a signed copy of the 2022 income tax return and applicable schedules.**

A **2022 IRS Tax Return Transcript** may be obtained through:

- Get Transcript by Mail – Go to www.irs.gov, click "Get Your Tax Record." Click "Get Transcript by Mail." Make sure to request the "Return Transcript" and **NOT** the "Account Transcript." The transcript is generally received within 10 business days from the IRS's receipt of the online request.
- Get Transcript Online – Go to www.irs.gov, click "Get Your Tax Record." Click "Get Transcript Online." Make sure to request the "Return Transcript" and **NOT** the "Account Transcript." To use the Get Transcript Online tool, the user must have (1) access to a valid email address, (2) a text-enabled mobile phone (pay-as-you-go plans cannot be used) in the user's name, and (3) specific financial account numbers (such as a credit card number or an account number for a home mortgage or auto loan). The transcript displays online upon successful completion of the IRS's two-step authentication.
- Automated Telephone Request – 1-800-908-9946. Transcript is generally received within 10 business days from the IRS's receipt of the telephone request.
- Paper Request Form – IRS Form 4506T-EZ or IRS Form 4506-T. The transcript is generally received within 10 business days from the IRS's receipt of the paper request form.

Name: _____

ID: _____

Section 6b: Complete if Student (and/or spouse) DID NOT file a 2022 Tax Return

The instructions and certifications below apply to the student and spouse (if the student is married.) Complete this section if the student and spouse will not file and are not required to file a 2022 income tax return with the IRS.

Check the box that applies:

- ☐ The student and spouse were not employed and had no income earned from work in 2022.
- ☐ The student and/or spouse were employed in 2022 and have listed below the names of all employers, the amount earned from each employer in 2022, and whether an IRS W-2 form is provided. (Provide copies of all 2022 IRS W-2 forms issued to the student and spouse by their employers). List every employer even if the employer did not issue an IRS W-2 form.

If more space is needed, provide a separate page with the student's name and ID number at the top.

Employer's Name	IRS W-2 or an Equivalent Document Provided?	Annual Amount Earned in 2022
<i>(Example) ABC's Auto Body Shop</i>	<i>Yes</i>	<i>\$4,500.00</i>
Total Amount of Income Earned From Work		\$

Provide a signed and dated statement certifying that the individual has not filed and is not required to file a 2022 income tax return, as well as the sources of 2022 income earned from work and the amount of income from each source.

____ Check here if non-filing statement is signed and dated.

____ Check here if non-filing statement will be provided later.

Section 7: Untaxed Income DO NOT LEAVE BLANK

Both tax filers and non-tax filers must list any untaxed income received in 2022. Be sure to enter zeros if no funds were received. Failure to complete this section will delay the processing of your financial aid.

Student and/or Spouse	Type of Untaxed Income	Parents (if dependent)
\$	Payments to tax-deferred pensions and retirement savings plans (paid directly or withheld from earnings) including but not limited to, amounts reported on W-2 Form Box 12a-12d codes D, E, F, G, H, and S	\$
\$	IRA deductions and payments to self-employed SEP, SIMPLE, and Keogh, and other qualified plans from IRS Form 1040 Schedule 1—total of lines 28 + 32.	\$
\$	Tax exempt interest income from IRS Form 1040-line 2a.	\$
\$	Untaxed portions of IRA distributions and pensions from IRS Form 1040-line 4a – 4b. Exclude rollovers. If negative, enter a zero here. If entering a figure, please include a copy of the 1099R.	\$

Name: _____

ID: _____

*****DEPENDENT STUDENTS ONLY*****

A dependent student is a student that is required to provide parent information on the FAFSA as determined by the US Department of Education, in the Dependency Status section of the FAFSA.

Section 8a: Complete if Parents filed a 2022 Tax Return

Important Note: The instructions below apply to each parent included in the household. Notify the financial aid office if the parents filed separate IRS income tax returns for 2022 or had a change in marital status after December 31, 2022.

Instructions: Complete this section if the parents filed or will file a 2022 IRS income tax return(s). As part of federal student aid eligibility, parents will be required to consent and approve sharing and importing income and tax information from the IRS to the FAFSA form, even if the attempt to obtain or use such data is ineffective. In other words, if the parents filed separate 2022 IRS income tax returns, both must provide consent and approval to share and import income and tax information from the IRS. In most cases, no further documentation is needed to verify 2022 income information that was transferred into the student's FAFSA using income and tax information directly from the IRS.

If 2022 income tax return information for the parents was not available or could not be used, the parents should provide the institution with a **2022 IRS Tax Return Transcript(s) or a signed copy of the 2022 income tax return and applicable schedules.**

A **2022 IRS Tax Return Transcript** may be obtained through:

- Get Transcript by Mail – Go to www.irs.gov, click "Get Your Tax Record." Click "Get Transcript by Mail." Make sure to request the "Return Transcript" and **NOT** the "Account Transcript." The transcript is generally received within 10 business days from the IRS's receipt of the online request.
- Get Transcript Online – Go to www.irs.gov, click "Get Your Tax Record." Click "Get Transcript Online." Make sure to request the "Return Transcript" and **NOT** the "Account Transcript." To use the Get Transcript Online tool, the user must have (1) access to a valid email address, (2) a text-enabled mobile phone (pay-as-you-go plans cannot be used) in the user's name, and (3) specific financial account numbers (such as a credit card number or an account number for a home mortgage or auto loan). The transcript displays online upon successful completion of the IRS's two-step authentication.
- Automated Telephone Request – 1-800-908-9946. Transcript is generally received within 10 business days from the IRS's receipt of the telephone request.
- Paper Request Form – IRS Form 4506T-EZ or IRS Form 4506-T. The transcript is generally received within 10 business days from the IRS's receipt of the paper request form

Name: _____

ID: _____

Section 8b: Complete if Parents DID NOT file a 2022 Tax Return

The instructions and certifications below apply to each parent included in the household. Complete this section if the parents will not file and are not required to file a 2022 income tax return with the IRS.

Check the box that applies:

- Neither parent was employed, and neither had income earned from work in 2022.
- One or both parents were employed in 2022 and have listed below the names of all employers, the amount earned from each employer in 2022, and whether an IRS W-2 form or an equivalent document is provided. [Provide copies of all 2022 IRS W-2 forms issued to the parents by their employers]. List every employer even if the employer did not issue an IRS W-2 form.

If more space is needed, provide a separate page with the student's name and ID number at the top.

Employer's Name	IRS W-2 or an Equivalent Document Provided	Annual Amount Earned in 2022
<i>(Example) ABC's Auto Body Shop</i>	<i>Yes</i>	<i>\$4,500</i>
Total Amount of Income Earned From Work		\$

Provide a signed and dated statement certifying that the individual has not filed and is not required to file a 2022 income tax return, as well as the sources of 2022 income earned from work and the amount of income from each source.

____ Check here if non-filing statement is signed and dated.

____ Check here if non-filing statement will be provided later.

Section 9: Certification and Signatures

Each person signing below certifies that all of the information reported is complete and correct. The student and one parent (if the student is dependent) whose information was reported on the FAFSA must sign and date.

Print Student's Name

Student's ID Number

Student's Signature (Required)

Date

Spouse's Signature (Optional)

Date

Parent's Signature (Required, Dependent Students Only)

Date

****WARNING:** If you purposely give false or misleading information you may be fined, sent to prison, or both.